



STRATEGIC OVERSIGHT COMMITTEE ORGANIZATIONAL LEADERSHIP DEVELOPMENT

1) VISION:

- i) Ensure sustainability of PWH organization

2) CHARTER:

- i) Review and recommend new initiatives including analyzing new program feasibility and strategic alliances to grow the organization and increase member value. Work across PWH committees to develop and leverage best practices across the organization. Provide ad hoc support and guidance to the Committees and Board as needed

3) PRIMARY DUTIES AND RESPONSIBILITIES include the following other duties may be assigned:

SUCCESSION PLANNING

- i) Conduct succession planning session annually with Chairs and Vice Chairs. Provide training as needed
- ii) Assist in development plans and discussions for future leaders

ORGANIZATIONAL STRUCTURE

- i) Assist in Organizational structure designs of groups and committees.

ORGANIZATIONAL DEMOGRAPHICS

- ii) Ongoing evaluation of the demographics of the PWH membership
- iii) Provide input to Board and Committees on trending within our membership demographic and support identification of any targeted/new demographics
- iv) Evaluate member profile data collected via PWH website (geographic location, years in industry, role in industry, company placement in industry, markets served, etc.)
- v) All committee VCs are expected to:
 - (a) Oversee the role of their subcommittee
 - (b) Identify committee members

- (c) Schedule monthly calls, or as needed, with committee members
 - (d) Communicate status, issues and successes with Committee Chair
 - (e) VCs need to work with committee chair to establish SOPs as required by PWH if not currently in place
 - (f) Attend monthly committee calls
 - (g) Attend PWH Board Meetings (encouraged but not required of VCs)
 - 1. December/January
 - 2. June/July
 - 3. Annual Meeting, at HIDA
 - 4. Spring at the HIDA Executive Conference
 - (h) Support from employer
 - (i) Abide by and promote the PWH mission and core values
- vi) Time commitments:
- (a) Approximately 4-5 hours/month