



REGIONAL CONNECTIONS COMMITTEE

VICE CHAIR EVENT'S

1) VISION:

Assist members in developing PWH and industry relationships via networking

2) CHARTER:

Develop & support a team of volunteers (Regional Directors) to host live events in various locales, encouraging members to develop valuable connections

3) PRIMARY DUTIES AND RESPONSIBILITIES include the following, other duties may be assigned:

- i) The RCC VC of Events will assist in the planning, host, and manage live events
 - ii) Provide Event Planner, event checklist and guidance to Regional Director's for Regional Events
 - iii) Join regional brainstorming calls to assist in developing a strategy for Venue and event ideas and to assist in planning for a successful event
 - iv) Assist Chair in recruiting Regional Directors to grow Regional meetings, membership and subcommittees where
 - v) Support CPC in ways to grow the Membership and Regional goals for events within our Corporate Partners
 - vi) Work with PWH Executive Director and other Committees to create new and effective ways of increasing registrations and attendance for events
- i) All committee VCs are expected to:
- (a) Oversee the role of their committees
 - (b) Identify committee members
 - (c) Schedule monthly or quarterly calls, or as needed, with committee members
 - (d) Communicate status, issues and successes with Committee Chair
 - (e) VCs need to work with committee chair to establish SOPs as required by PWH if not currently in place
 - (f) Attend monthly committee calls
 - (g) Attend PWH Board Meetings (encouraged but not required of VCs)

1. December/January
2. June/July
3. Annual Meeting, at HIDA
4. Spring at the HIDA Executive Conference

(h) Support from employer

(i) Abide by and promote the PWH mission and core values

ii) Time commitments:

(a) Approximately 4-5 hours/month