



Strategic Oversight Committee

VC Inclusion & Diversity

1) VISION:

- i) Ensure sustainability of PWH Organization

2) CHARTER:

- i) Review and recommend new initiatives including analyzing new program feasibility and strategic alliances to grow organization and increase member value. Work across PWH committees to develop and leverage best practices across the organization. Provide ad hoc support and guidance to committee and Board as needed.

3) PRIMARY DUTIES AND RESPONSIBILITIES include the following, other duties may be assigned:

Evaluate, educate and recommend inclusion and diversity initiatives for PWH, the board and each committee as appropriate.

- i) All committee VCs are expected to (where applicable):
 - (a) Oversee the role of their subcommittee
 - (b) Identify committee members
 - (c) Schedule monthly calls, or as needed, with committee members
 - (d) Communicate status, issues and successes with Committee Chair
 - (e) VCs need to work with committee chair to establish SOPs as required by PWH if not currently in place
 - (f) Attend committee calls
 - (g) Attend PWH Board Meetings (encouraged but not required of VCs)
 - 1. January
 - 2. July/August
 - 3. Annual Meeting, at HIDA
 - 4. Spring at the HIDA Executive Conference
 - (h) Get support from your employer
 - (i) Abide by and promote the PWH mission and core values

ii) Time commitments:

(a) Approximately 2-3 hours/month